

Application Serial No.....

ASTHA SCHOOL OF MANAGEMENT

(Managed by Shree Panchamukhi Educational & Charitable Trust)

Campus : # 261, Panchamukhi Vihar, Atala, Balianata, Bhubaneswar - 752101, Odisha

Ph.No.: 0674 - 2474138, 2474148, Fax: 0674 - 2474128

E-mail.: asthaschoolmgm@gmail.com, www.asthaeducation.in



ADMISSION FORM

Affix your signed
passport size
recent colour
Photograph

1. Name of the Candidate (in full block letters as on H.S.C. or equivalent Certificates, surname first) :

2. Qualifying Entrance Test, Rank & Category :

JEE/MAT/CAT/XAT/CMAT		
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DD MM YY
3. Date of Birth (in figures) :

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4. Year of admission :

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5. Present Address for Correspondence : C/o
City/AT/Vill / Town
Unit No. Lane
Plot No.....PO
P.S. Dist.....
State..... PIN.....
Tel (R)..... (O).....
Mobile (if any).....
E-mail :
6. a) Full name of father :
- b) Full name of Mother :

- c) Full name of guardian :
- d) Relationship of guardian with applicant :
- e) Occupation of father/guardian :
- f) Mention exact designation, if employed :
- g) Specify whether in private / Govt/
Semi Govt/Autonomous/any service :
- h) Name of the Employer :
- i) Annual income of family :
- j) Permanent address of : C/o

Vill /AT/ Town

Unit No. Lane

Plot No..... PO

P.S. Dist.....

State..... PIN.....

Tel (R)..... (O).....

Mobile (if any).....

E-mail :

- 7. a) Place of birth of candidate :
- b) Whether the candidate belongs to
rural or urban area :
- c) State to which the candidate belongs
(if any, other than Orissa) :
- d) Nationality :
- e) Blood group :
- f) Mother Tongue :

g) Sex :

h) Caste (Put 4 mark) :

SC		ST		OBC	
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(Attach certificate in case SC/ST/OBC)

i) Aadhar Number :

8. Academic Career

Examination passed/appeared	Name of the Institute	Name of the Board / University	Medium of Instruction	Class / Division in which passed	% of Marks	Year of Passing

9. Fees Details

a) Total Amount to be paid for two years :

In words :

b) Mode of Payment

i) One time

ii) Yearly basis

iii) Installment basis

c) Payment details

i)

ii)

iii)

iv)

v)

vi)

d) University fees to be paid

i) At the time of admission

ii) Before commencement of class of each Trimester

Full Signature of Candidate with date

Full Signature of Guardian with date

11. Enclosures to be attached :

- a) Six copies of passport size and six copies of stamp size recent colour photographs identical to the
- b) H.S.C. or equivalent Certificate :
- c) H.S.C. or equivalent Mark sheet :
- d) +2 or equivalent Certificate :
- e) +2 or equivalent mark sheet :
- f) Graduation Mark sheet :
- g) Graduation Certificate :
- h) Post Graduation Certificate (if any) :
- i) Post Graduation Mark sheet (if any) :
- j) Conduct certificate from the Institution last attended :
- k) College leaving certificate from the Institution last attended
- l) Rank card of JEE / MAT / CAT / XAT / CMAT

12. Requirement of Hostel Accomodation : Yes No.
13. Requirement of Transportation : Yes No.

For Office Use only

1. Year of Admission : _____ 2. Entrance test and rank: _____
3. University Regd. No. : _____ 4. Roll No. _____
5. Money Receipt No. : _____ 6. Money Receipt Book No. : _____
7. Boarder / No Border : _____

Signature of Admission Officer with date

The principal / Director

ASTHA SCHOOL OF MANAGEMENT

261, Panchamukhi Vihar, Atala, Baliana

Bhubaneswar - 752101

Ph. : (0674) 2474128 / 38 / 48

E-mail : asthaschoolmgm@gmail.com, website : www.asthaeducation.in

I hereby declare and agree as follows :

1. I declare that the information furnished by me in this form is true to the best of my knowledge.
2. I undertake that in the event the Principal / Director finally selects me for admission and allots me the roll number in "**ASTHA SCHOOL OF MANAGEMENT**", Bhubaneswar this declaration will be enforceable during my career in the Institution.
3. I agree to abide by the Rules & Regulations for study and Examination of Biju Patnaik university of Technology and sit for the Internal Assessment Examination on the date notified by the Principal/Director/ University. The Management will not be responsible if I am disallowed to appear any examination for want of required percentage of attendance by the University /Institute and I agree with the final sending of marks by the Principal/Director/Examinaton convener.
4. I promise to abide by the Rules and Regulations of the Institute and I shall abide by the instructions of the authorities and be subjected to their administrative and disciplinary control including expulsion for gross misconduct.
5. I Promise to pay the fees as mentioned in the college fees statement. The Principal/Director has the right to remove my name from the institute rolls for non-payment of such fees by due date.
6. I shall not claim any damage or demand under any circumstances any refund of fees paid to the institute/ management (either in whole or any part thereof) in connection with my admission and / or candidature in case I am expelled due to breach of Institutional discipline. I note that no correspondence will be entertained by the management of the Institute in this regard.
7. I shall not indulge in any form of ragging, goondaism, hooliganism or other acts of indiscipline both inside and outside the precincts of the Institute and its hostel. The Principal / Director will be at liberty to expel me from the Institute without assigning any reason thereof if I get involved in such activities.
8. I shall not claim any loss or damage from the Principal /Director or from "**ASTHA SCHOOL OF MANAGEMENT**" Bhubaneswar in case I leave the course in between for my personal reasons and I shall leave the college only after paying the full and final course fees.
9. I undertake to pay the increased fees as may be fixed by the state Government/University from time to time and also to pay the fees in advance before the beginning of each academic session.
10. Apart from the admission fees, I agree to pay the regular fees for examination, registration, blazer, placement, soft skill development courses and any other fees as prescribed by the institution.

Place : _____

Date : _____

Full Signature of Applicant

DECLARATION BY THE APPLICANT

1. I do hereby declare that the information furnished in this application is true to the best of my knowledge and belief and I shall abide by the rules and regulations of the Institute and the affiliating university. If any information furnished in this application is found to be untrue, I am liable to forfeit the seat allowed to me for legal action against me.
2. I shall agree to stay in the hostel where the authorities decide to accommodate me and I shall not object the intermixing of students of different years in the hostel as may be decided by the authority from time to time.
3. I shall not indulge in any act of indiscipline or misconduct, either inside or outside the Institute during my tenure as a student in this Institute. In case I am found indulging in such activities, disciplinary action by the authorities and police may be taken against me.
4. I agree to pay the fees of the Institute by DD and dues by post dated cheques (as the dates fixed by the Institute) as may be enhanced from time to time for the entire courses I have been admitted.

Place : _____

Date : _____

Full signature of Applicant

DECLARATION BY THE PARENT / GUARDIAN

I agree to pay the fees of the institute by DD and dues by post Dated cheque (date fixed by the Institute as may be fixed from time to time for my son/daughter/ward Shri/ Ms _____ for the entire courses if /he /she is admitted.

I undertake to see that my son/daughter/ward abides by the rule of discipline and conduct of the Institute and hostel attached to it. Together with the undertaking given by him/her (declaration of the applicant). I undertake to withdraw him from the Institute and / or Hostel if authorities decide that such withdrawal is necessary in the interest of the Institute.

I further undertake to furnish my address if changed from time to time and report to the Institute if summoned.

I also declare that the information given by my son daughter ward are correct and should it be found that any information furnished by my son/ daughter/ ward is untrue in material particulars, I shall be liable to criminal prosecution, and do agree that my son/ daughter/ ward will forego the admission.

Place : _____

Date : _____

Signature of Parent

IN THE HIGH COURT OF ODISHA: CUTTACK
O.J.C. NO. : 10868 OF 1996

Debashis Priyadarsan

.....Petitioner

State of Orissa

- Versus-

... ..Opp. party

Order No. 62 dt. 15/06/2008

Post this case for final disposal immediately after summer vacation as requested by Mr. G.P Mohanty Learned counsel for the petitioner.

As an interim measure, we direct the secretary, Higher Education Department to send a circular to all the institutions in the state whether aided or un-aided informing that the principal of the concerned institution shall inform the parents and the students that at the time of admission, they shall give an undertaking to the effect that the newly admitted students school and college. In case it is found that any student is involved in such ragging activities, he will be sent to home and name will be struck-off from the institutions.

Send this order to the secretary, Higher Education Department, Government of Orissa, so that he will send circulars to all the institutions of the state forthwith.

Sd/
Chief Justice
Sd/o B.P. Das, J

True copy
Superintendent

UNDERTAKING

I, Mr./Miss..... Son / Daughter of Sri.....vill /

Po. PS. Dist. A Student
..... Class in College/Higher Secondary School do hereby
undertake that I shall not resort to ragging activities or any other acts of misbehavior in the college/Higher
secondary school/Institute premises or outside to the newly admitted student in school/college/ITI. In case, it is
found that I am involved in such ragging activities, I will be sent to home and my name will be struck off from the
Institution.

I, agree.

Signature of Parent / Guardian with date

Signature of the Applicant with date