



ASTHA School of Management

Bhubaneswar

(Managed by: Shree Panchamukhi Educational & Charitable Trust)



PERFORMANCE APPRAISAL AND WELFARE MEASURES POLICY & PROCEDURE



1. INTRODUCTION

ASTHA School of Management, a leading B-School in the State of Odisha since 2008, is managed by Shree Panchamukhi Educational & Charitable Trust and runs two-year full-time Master of Business Administration (MBA) program, approved by All India Council for Technical Education (AICTE), New Delhi and is affiliated to Biju Patnaik University of Technology (BPUT), Odisha, with a present approved student intake of 180. Its modernity and uniqueness are visible in the way students get transformed into industry-ready- professionals, who in turn are highly acknowledged by the industry.

ASTHA School of Management is adored by the students, parents, academicians, entrepreneurs, industry experts and Govt. recognized body for its Teaching-Learning Process, Training & Innovation, Value Added Courses, Extension & Outreach Activities, Business Incubation, Placement Activities and Education system with Universal Human Values.

1.1 Vision, Mission, Quality Statement & Core Values of the Institute

Our Vision:

To create a forward-looking dynamic institution that can produce globally competent management professionals and entrepreneurs who are committed to develop the State of Odisha and ever willing to contribute to the regional & national growth in all possible ways.

Our Mission:

To promote research, innovation and entrepreneurship through professional and technical education with a purpose to ensure sustainable development of industry, agriculture & allied services.

Quality Statement:

To provide responsible management education and research for global excellence through a vibrant learning organization, embedded self-evaluation, continuous improvement process and to develop transformational future leaders.

Core Values:

- Competency based education
- Commitment to excellence
- Community Service
- Good Governance
- Service to the Nation
- Service to the Divine



2. PROCESS OF PERFORMANCE APPRAISAL FOR TEACHING & NON-TEACHING STAFF

After end of each Academic Year (August-September) the teaching and non-teaching staffs are required to fill up the standardised appraisal form and submit the same to the Principal, ASTHA School of Management within a stipulated time period. For the non-teaching staffs a self appraisal format is circulated among the employees. To facilitate Class-3 & Class-4 employees the self appraisal forms are received in regional language.

- Principal evaluates the appraisal form and submits her recommendation to the ED-cum-Secretary.
- The ED-cum-Secretary constitutes a committee where each form is evaluated and verified.
- After the due recommendation of committee, ED-cum-Secretary incorporated it in agenda of the Governing Board or Trust Board meeting.
- Normally the recommendation given by the committee gets approved and the same is being communicated to each teaching and non-teaching members through an office order.
- Normally the outcomes of the appraisal come into force by the first day of each annual year.

3. WELFARE MEASURES FOR TEACHING & NON-TEACHING STAFF

Employee welfare means “the efforts to make life worth living for workmen”. It includes various services, facilities & amenities provided to employees for their betterment over and above the wages paid.

The teaching and non-teaching staff at ASTHA School of Management benefit from effective welfare measure. The output & selfless contribution of any staff is reflected in the welfare measures made toward them by the college or institution.

Faculty and staff welfare schemes have been defined:

- Creating a harmonious and conducive work environment for effective functioning of all faculty and staff members across its campus.
- Ensuring high level of efficient and effective support system to meet the requirements of the faculty & staff.
- Ensuring compliance of the guidelines by the Government Statutory Bodies.
- Streamlining the administrative functioning of faculty and staff welfare issues.



3.1 Faculty & Staff Welfare Schemes

The Institute has adopted measures to promote the welfare of the employees.

- One time financial reward to the Faculty for successful completion of Ph.D. degree, to encourage others.
- Freedom to attend/ organize national/international workshops/ conferences.
- Financial Assistance to attend FDP, Workshop, Conferences and Seminars.
- Automation of attendance and leave using biometric system
- The faculty members have given permission to act as a Resource Person.
- Skill development courses are held for both teaching and non-teaching staffs to improve their skills in the work place.
- Medical leave & Maternity leave are available for eligible staff members.
- Special health and fitness programme, such as Yoga, are offered.
- Faculty Development Programmes (FDP) & Staff Development Programme (SDP) are held on a regular basis.
- The management organises a staff trip once a year. The trip allows the staffs to re-energise and refresh their mind and bodies.
- Non-doctoral staff members are encouraged to enrol and finish their Ph.D. programmes.
- The management recognises and appreciates the works of the faculty members who improve their research work through high quality publications over the academic year.
- Sports for teaching and non-teaching staffs are organised.
- Security services, identity card, photocopy services are provided for both the teaching and non-teaching staff members.
- Food court and canteen facilities have been made available for food and refreshment at subsidized rate.
- Financial support to faculty and staff members in emergency situation.
- A group accidental insurance up to Rs. 5 lakh with other benefits has provided to all the staff members of the institute.
- Computerised digital lab to enhance the use of digital platforms.
- Staff members have access to a gym, internet & Wi-Fi on campus.
- Staff members can also receive motivation through counselling in order to establish a healthy working environment. This not only improves the employee's work-life balance, but it also help-s us increase production and allows our employees to work effectively and with great satisfaction.

Prepared by
Junior Administrative Officer
ASTHA School of Management

JAO
Astha School of Management



Approved by
ED-cum-Secretary
ASTHA School of Management

**EXECUTIVE DIRECTOR
CUM
SECRETARY
ASTHA SCHOOL OF MANAGEMENT**



ASTHA School of Management Bhubaneswar

ACADEMIC ACHIEVEMENT RECORD

1. Name :
2. Designation :
3. Year of Joining
ASTHA School of Management :
4. Total Year of Experience in Academy :
5. PhD Information
 - a) Completed :
 - b) Registered :
 - c) Not Registered :
6. If Registered
 - a) Date & Year :
 - b) Name of the University :
 - c) Topic or Tentative Topic :
7. If Completed
 - a) Year of Completion :
 - b) Department & University :
 - c) Topic :

PUBLICATION INFORMATION

A JOURNAL

1. No. of Publication in International / National Journals (Total)
 - i) No. of Publications in Indexed journal like ABDC/Scopus / Springer etc.
Give details:
 - a) Journal Name :
 - b) ISSN :
 - c) Impact Factor :
 - d) Topic :
 - d) Volume & Year :
 - ii) No. of Publication in UGC Care Journals
Give details:
 - a) Journal Name :
 - b) ISSN :
 - c) Impact Factor :
 - d) Topic :
 - e) Volume & Year :

Tharunika
Principal
Astha School Of Management

iii) No. of publications in other Journals

Give details:

- a) Journal Name :
- b) ISSN :
- c) Impact Factor :
- d) Topic :
- e) Volume & Year :

2. No. of Journal publication during your tenure at Astha School of Management

B) BOOKS

1. No. of books published as a single

Give details:

- a) Name :
- b) ISSN :
- c) Year :
- d) Publisher :
- e) Book Type :

2. No. of Books published as a co-author

Give details:

- a) Name :
- b) ISSN :
- c) Year :
- d) Publisher :
- e) Book Type :

3. No of books published during your tenure at ASTHA School of Management

Give details:

- a) Name :
- b) ISSN :
- c) Year :
- d) Publisher :
- e) Book Type :

C) CHAPTERS IN BOOKS

1. No. of Chapters in Books

Give details:

- a) Chapter No & Name :
- b) Book Name :
- c) ISSN :
- d) Year :
- e) Publisher :
- f) Editor :

2. Please mention as to how many chapters from the above were a part of seminar / conference proceedings.

D) MONOGRAPHS / ARTICLES IN NP/ MAGAZINE

- 1. (i) Topic
- (ii) Date / Month / Year of publication
- (iii) Name of the NP/ Publishing House

Tharnita
Principal
Astha School Of Management

2. How many of the articles were published during your tenure at ASTHA

E. CONFERENCE / SEMINAR PROCEEDINGS

Please give details of any publication of conference / seminar proceedings not mentioned in any other column.

F. WEB PUBLICATION

1. Please give details of your writings in the digital platform like blogs / articles for e-paper / e-magazine
2. In case of you have a web-portal or YouTube channel provide details.

G. MOOCs

1. Please provide details of the courses you have enrolled / completed through MOOCs
 - a) Name of the course:
 - b) Enrolled year / Time
 - c) Date of Completion/ likely completion
 - d) If completed , Result
2. Please provide a short description of the relevance of the course to your current job role
3. How many course enrolled for were during your tenure at Astha school of Management

H. FDPs / MDPs

- a) No. of FDPs attended (Total)
- b) No. of FDPs during your tenure at Astha school of Management
- c) Please give details of FDPs attended during your tenure at Astha school of Management
 - (i) Name / Topic of FDP
 - (ii) No. of days
 - (iii) Conducting Agency
 - (iv) Online / Offline
- d) Please give details of MDPs attended during your tenure at Astha school of Management
 - (i) Name / Topic of FDP
 - (ii) No. of days
 - (iii) Conducting Agency
 - (iv) Online / Offline
- e) Please give a short description of the relevance of the FDP / MDP to your current Job role / Assignment during your tenure at Astha school of Management


Principal
Astha School Of Management



ASTHA School of Management Bhubaneswar

EMPLOYEE PERFORMANCE EVALUATION

Self-Appraisal

Name

Date

Job Title

Date of Review

Department:

Appraiser (Supervisor) Name

I Self Review -

Major Responsibility Areas:

Write a brief summary of your Performance in the past one year:

How does this support the Department/ Organisational goals?

Performance Rating on a Scale of 10:



II Supervisor's Review -

Major Responsibility Areas of the Employee:

Write a brief note on Expected Level of Performance:

Sample Copy

Write a brief note on Actual Performance Results:

Sample Copy

Has the performance helped in achieving Department/Organisational goals? Y/N

Rate the Performance on a scale of 10

Signature





Policy No.: FGP-48-23-7008755-00-000

Customer ID: 71575083

Astha School Of Management

261 PANCHAMUKHI VIHAR, ATALA BALIANTA, BHUBANESWAR,

KHORDHA,

KHORDHA, ODISHA - 752101

Telephone(Off) :

Date : 13/06/2023

Intermediary Name : SUBHASHREE NAYAK

Dear Astha School Of Management

Welcome to the Future Generali Experience.

We thank you for choosing us for your insurance requirements. Your Policy No. is FGP-48-23-7008755-00-000.

Our initiatives will provide you with the highest standards of service, convenience and quality in insurance and it is our endeavour to constantly better your experience by innovating and evolving our basket of conveniences.

In case of any service requirement, do call our care lines below:
1800-220-233, 1860-500-3333, 022-67837800.

It will always be our endeavour to constantly better your experience by innovating and evolving our basket of conveniences. We strive to deliver service which is personalized and is totally transparent. It is our aim to be with you in your time of need.

We would request you to peruse the policy and satisfy yourself that it meets your requirements fully.

The claims would be serviced through In-House Health Administrator ,Future Generali Health(FGH)Team. The claim documents can be submitted directly to the below mentioned address.

It is mandatory to intimate the accidents to Future Generali through: Email ID - fgH@futuregenerali.in

Claims Department

Future Generali Health (FGH)

Future Generali India Insurance Company Ltd

Office No. 3, 3rd Floor, Building A, G - O - Square

Sr. No. 249 + 250, Near Mankar Chowk

Aundh Hinjewadi Link Road, Wakad

Pune, Maharashtra - 411 057

For any claim related queries please call :

Toll free number - 1800 209 1016 / 1800 103 8889

Toll free Fax - 1800 209 1017 / 1800 103 9998

Email ID - fgH@futuregenerali.in

Once again, thank you for choosing to insure with Future Generali and we look forward to being of service to you.

Assuring you of our best services at all times.

For Future Generali India Insurance Co. Ltd.




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Please review the communication address, email or contact nos. noted on this letter for correctness. In case of any change please contact our nearest branch or call our care lines mentioned above. This will ensure you do not miss out on 'Service Updates' and 'Renewal Reminders'.
Now you can buy Health, Personal Accident, Travel, Home, Motor insurance & also renew your Future Generali Private Car Insurance policy online. Visit us at www.futuregenerali.in

For any service request please sms SERVE to 9222211100. To provide feedback on our service, kindly sms HAPPY or UNHAPPY to 9222211100. We will call you back.

Future Generali Health, Office No -3, 3rd Floor, "A" Building, G-O SQUARE, Aundh - Hinjewadi link road, Near mankar chowk, Wakad, Pune - 411 057

Toll Free Phone : 1800-103-8889 Toll Free Fax: 1800-103-9998





Tax Invoice

INSURED DETAILS			
Policy Number	: FGP-48-23-7008755-00-000	Address of Service Provider	: 2nd Floor, Kalinga Complex Plot No-B, Unit I Rajpath, Bhubnashwar, Odisha - 751009 Fax: +91 22 67001600
Customer Id	: 71575083	Area Code	: BHUBNESWAR
Invoice Number	: 202321ENT0017935	FGI State Code	: 21
Reverse Charge	: No	FGI GSTIN Number	: 21AABCF0191R1ZL
Name of Insured/Proposer	: Astha School Of Management	FGI PAN Number	: AABCF0191R
Address	: 261 PANCHAMUKHI VIHAR, ATALA BALIANTA, BHUBANESWAR, KHORDHA, KHORDHA, ODISHA - 752101	Intermediary Name/Code	: SUBHASHREE NAYAK / 60024239
Period of Insurance	: From 02 Jun 2023 To midnight of 01 Jun 2024	Date of Issue	: 12/06/2023
State Code	: 21	HSN/SAC	: 997133
GSTIN/IN Number	:		
Nature of Service	: General Insurance Service		

Received with thanks from Astha School Of Management a sum of Rs.22429.00 towards Premium on the above mentioned policy.

PARTICULARS	TAX(%)	PREMIUM (Rs.)
Gross Premium		19008.00
Add : CGST Payable		1710.72
Add : SGST Payable	9.00	1710.72
Add : Cess Payable	9.00	0.00
Total	0.00	22429.00

NOTE :

1. This is a computer generated receipt and does not require a signature.
2. In case of payment by cheque, in the event of dishonour of cheque for any reason whatsoever, insurance cover provided under this receipt automatically stands cancelled from the inception irrespective of whether a separate communication is sent or not.
3. Upon issuance of this receipt, all previously issued temporary receipts, if any related to this policy, are considered null and void.
4. Excess amount, if any, will be adjusted against subsequent policies, or will be refunded on demand.

For FUTURE GENERALI INDIA INSURANCE CO. LTD.



[Handwritten Signature]
EXECUTIVE DIRECTOR
CUM
SECRETARY
ASTHA SCHOOL OF MANAGEMENT

Signature Not Verified

Digitally signed by DS FUTURE GENERALI INDIA INSURANCE COMPANY LIMITED 01
Date: 2023.06.13 11:47:51 +05:30
Reason: Reason
Location: Location



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Group Personal Accident (Revised) - Policy Schedule

Policy Servicing Office:	2nd Floor, Kalinga Complex Plot No-B, Unit I Rajpath, Bhubneshwar, Odisha - 751009 Fax: +91 22 67001609		
Policy Number	: FGP-48-23-7008755-00 000	Period of Insurance	: From 02 Jun 2023 To midnight of 01 Jun 2024
Proposer	: Astha School Of Management	Intermediary Name/Code	: SUBHASHREE NAYAK / 60024239
Address	: 261 PANCHAMUKHI VIHAR, ATALA BALIANTA, BHUBANESWAR, KHORDHA, KHORDHA, ODISHA - 752101	Telephone (Mob)	:
Beneficiary Type	: Corporate	Email Id	: asthaschoolmgm@gmail.com
		Previous Policy No	: NA

In consideration of the Policyholder named herein paying to the Future Generali India Insurance Company Limited (hereinafter called the Insurer) the premium as stated in the Schedule and in reliance upon the statements made by the Policyholder in the proposal including its attachments or otherwise, and the material incorporated therein, the Insurer agrees to provide insurance against loss damage liability or expense to the extent and in the manner herein provided subject to all terms, conditions, exceptions and warranties hereinafter set forth.

Co-insurance Details		Schedule Of Premium (Rs.)	
Insurer	Share (In %)	Total Sum Insured	28000000.00
Future Generali India Insurance Company Limited	100%	Gross Premium	19008.00
		Goods and Service Tax	3421.44
			0.00
			0.00
		Total Premium	22429.00

Schedule of Insured Persons

Detailed List As per Annexure Attached

Location :	261 PANCHAMUKHI VIHAR, ATALA BALIANTA, BHUBANESWAR,
Business	New Business
Total Number of Insured Persons Covered	56
Member	56
Dependents	0
Type of Policy	Individual
Employer-Employee Relationship	Yes
Policy Basis(Duration)	Yearly basis

Benefits Covered

Group	Benefits
Group1	Accidental Death
	Permanent Total Disablement
	Permanent Partial Disablement
	Temporary Total Disablement
Group2	Accidental Death
	Permanent Total Disablement
	Permanent Partial Disablement
	Temporary Total Disablement

Additional Coverages

Group	Coverages
Group1	1. • Accidental Hospitalization Expenses upto Rs. 100000.00/- per member. a) This is an indemnity cover. b) Claims related to accidental hospitalisation are considered regardless of a valid PA claim. c) 24 hrs hospitalisation is warranted for these claims arising due to accident only. d) All claims would be payable on reimbursement basis. Cashless facility not extended.
Group2	1. • Accidental Hospitalization Expenses upto Rs. 100000.00/- per member. a) This is an indemnity cover. b) Claims related to accidental hospitalisation are considered regardless of a valid PA claim. c) 24 hrs hospitalisation is warranted for these claims arising due to accident only. d) All claims would be payable on reimbursement basis. Cashless facility not extended.

[Signature]
**EXECUTIVE DIRECTOR
 CUM
 SECRETARY
 ASTHA SCHOOL OF MANAGEMENT**

Future Generali Health, Office No -3, 3rd Floor, "A" Building, G-O SQUARE, Aundh - Hinjewadi link road, Near mankar chowk, Wakad, Pune - 411 057

Toll Free Phone : 1800-103-8889 Toll Free Fax: 1800-103-9998





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Special Clauses, Conditions and Warranties

- ** Cover - Employee
- 1) Temporary Total Disablement up to limit of 1% of sum insured subject to maximum of Rs. 5000/ per week with max upto 104 weeks whichever is less
 - 2) Accidental Hospitalization Expenses OPD treatment only for fractures/dislocations due to accidents
 - 3) Accidental Death Sum insured is Flat Rs. 5 Lakhs
 - 4) Permanent Total Disablement Sum insured is Flat Rs. 5 Lakhs
 - 5) Permanent Partial Disablement Sum insured is Flat Rs. 5 Lakhs
 - 6) TTD Sum insured is Flat Rs. 5 Lakhs
- 1) The policy is on Named basis
- 1) Age Limit 18-70 years
- 1) Only Salaned employee of "ASTHA SCHOOL OF MANAGEMENT, BHUBANESWAR" are covered under this policy
- ** All definition, terms and conditions would be as per Latest "HEALTH REGULATION" as applicable **

Exclusions

1. Intentional self injury
2. Accident while under the influence of alcohol or drugs.
3. Participation in felony, riot
4. attempted violation of the law
5. Whilst engaging in Aviation or Ballooning
6. Participating in motor racing
7. Curative treatments
8. Pregnancy and childbirth
9. War, invasion, acts of foreign enemies
10. Nuclear energy, radiation
11. Any existing disablement prior to the inception of the Policy
12. sexually transmitted diseases
13. Any expense not recommended as Medically Necessary
14. Any expense incurred which is not exclusively medical in nature
15. Expenses incurred for emergency medical evacuation
16. non payable items

Important :-

1. All other Terms, Conditions and Exclusions stands as per Standard Group Personal Accident (Revised) Policy Wordings
2. In case of payment by cheque, in the event of dishonour of cheque for any reason whatsoever, insurance provided under this document automatically stands cancelled from the inception irrespective of whether a separate communication is sent or not.
3. Kindly note that this policy will not cover any claims incurred in any country which is in the sanctioned list of travel restrictions issued by Government of India or prohibition or restriction under United Nations resolutions or the trade or economic sanctions, laws or regulations of the European Union, United Kingdom or the United States of America.

Claims assistance

This policy is administered by :-
 In-house Administrator - Future Generali Health(FGH)
 Future Generali India Insurance Co. Ltd.
 Office No. 3, 3rd Floor
 Building A, G - O - Square
 Sr. No. 249 + 250, Near Mankar Chowk
 Aundh Hinjewadi Link Road, Wakad
 Pune, Maharashtra - 411057
 Toll free number - 1800 209 1016 / 1800 103 8889
 Toll free fax - 1800 209 1017 / 1800 103 9998
 Email ID - fgh@futuregenerali.in
 It is mandatory to intimate accidents to Future Generali through :
 Email ID : fgh@futuregenerali.in

Receipt No : 1202372862222

Date of Issue : 1 2 0 6 2 0 2 3

Place of Issuance : BHUBNESWAR

For FUTURE GENERALI INDIA INSURANCE CO. LTD.



(Authorised Signatory)

*Address as mentioned below.

This policy is not valid unless it is countersigned by an authorised signatory

Stamp duty of Rs. 50.00 is paid as provided under Article Policy of Insurance 47C(b) of Indian Stamp Act, 1899 and included in Consolidated Stamp Duty Paid to the Government of Maharashtra Treasury vide Order of Adl. Controller Of Stamps, Mumbai at General Stamp Office, Fort, MUMBAI-400001., vide this Order No. (NO. LOA /CSD/656/2023(Validity Period Dt. 23/03/2023 To Dt. 31/03/2024)/482/23, Dated 20-03-2023.).


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Toll Free Phone : 1800-103-8889 Toll Free Fax: 1800-103-9998



Disclaimer : (Wherever applicable)

1. Sum Insured to commensurate with salary
2. WB / TTD Temporary Total Disability: Maximum 24 times Monthly income or Maximum of 5 Lac
3. Total Capital Sum Insured should not exceed 120 times of the Monthly income.
4. Monthly declaration of addition / deletions & relevant endorsement to be passed.
5. Additional premium to be charged for each addition in the policy on pro-rata basis.
6. Midterm addition for existing employee is not allowed in the policy.
7. Window period for addition of New joinee will be max up to 30 days from DOJ.
8. Policy will be on "All or none basis" only.
9. Rest all as per standard Group Personal Accident policy (Revised) terms and coverage's.


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Extension as annexure to the policy wording.

Policy Extension

4. EXTENSION FOR ACCIDENTAL HOSPITALISATION COVER

This is an optional cover which can be obtained on payment of additional premium under the Policy. If the Insured Person suffers an Injury during the Policy Year that requires that Insured Person's Hospitalisation for Inpatient Care, then We will reimburse the Reasonable and Customary charges for Medical Expenses incurred for the Inpatient Care of such Insured Person in India provided that the Hospitalisation commences within the same Policy Year. Our liability to meet Medical Expenses of Hospitalisation caused by such Accident will be limited to the Sum Insured of that Policy Year. This cover is independent of any claim under the Primary Covers and Our liability would be limited upto the Sum Insured mentioned in the Schedule. Special exclusion for this section i. Pre-hospitalization Medical Expenses and Post-hospitalisation Medical Expenses are not covered. ii. AYUSH not covered.

Product UIN :FGIHLGP21545V022021

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Dr. Anand
EXECUTIVE DIRECTOR
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Member Name	Date of Birth	Age	Gender	Relationship	Sum Insured	Risk Category	Joining Date	Date of Termination	Employee Code
Sasmita Nayak	04/02/1991	32							
Biranchi Narayan Das	15/02/1971	52	Female	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0071-2023
Sushanta Kumar Bhoi	05/06/1993	29	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0070-2023
Balabhadra Roul	03/01/2001	22	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0069-2023
Badrinarayan Dash	14/08/1984	38	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0057-2022
Sunil Kumar Swain	05/09/1995	27	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0054-2022
Sebak Panda	18/03/1994	29	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0049-2022
Amit Gochhayat	17/03/2003	20	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0047-2022
Padmanava Nayak	21/05/1988	35	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0044-2020
Jnana Ranjan Rath	10/11/1987	35	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0043-2019
Pratap Kumar Mishra	05/01/1982	41	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0041-2018
Sangram Keshari Bank	15/07/1997	25	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0040-2017
Pradip Gochhayat	01/01/1972	51	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0039-2016
Debendra Khuntia	13/03/1975	48	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0038-2015
Hemanta Kumar Nayak	10/08/1990	32	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0037-2012
Ganesh Sethy	05/02/1978	45	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0036-2012
Prakash Bhoi	03/05/1983	40	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0035-2012
Maheswar Sahoo	20/10/1972	50	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0034-2012
Debendra Bhoi	22/01/1974	49	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0033-2012
Lita Pattanaik	05/07/1989	33	Female	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-SS-0032-2009
Kabibhusan Acharya	14/06/1998	24	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0068-20
Rashmi Ranjan Rout	10/11/1985	37	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0067-20
Tikan Mohapatra	30/06/1973	49	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0066-20
Trinath Rout	07/06/1985	37	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-ADMN-0065-20
Narayan Samal	28/05/1965	58	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0055-20
Mahamaya Pattanaik	01/06/1993	30	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0053-20
Rashmita Panda	04/05/1984	39	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0051-20
Sonalisa Pattanayak	27/05/1996	27	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0031-20
Jharana Rout	28/06/1972	50	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0029-20
Ashok Ku Mishra	04/05/1978	45	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0028-20
Dolly Pradhan	02/04/1983	40	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0027-20
Basant Kumar Padhi	01/07/1971	51	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0026-20
Mihir Prasad Mishra	12/06/1976	46	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0025-20
Ashok Kumar Behera	05/07/1994	28	Male	Self	500000	CLASS-II	02/06/2023	01/06/2024	ASM-ADMN-0024-20
Ashok Ku Nayak	29/04/1974	49	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0022-20
Uma Sankar Swain	03/07/1974	48	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0021-20
Sanjib Kumar Mishra	12/06/1974	48	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0020-20
Hrudananda Pradhan	15/05/1975	48	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0019-20
Dravesh Priyadarshi	06/12/1984	38	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ADMN-0018-20
Subhamitra Nayak	24/04/1984	39	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0063-20
Praveen Kumar	22/12/1980	42	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0062-20
Dr Priti Rachayeeta	16/08/1982	40	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0061-20
Dr Shahnawaz Ali	01/07/1982	40	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0060-20
Sourav Das	07/03/1984	39	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0059-20
Shatarupa	15/08/1989	33	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0058-20
Dr Abhijit Mohanty	19/05/1986	37	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0056-20
Dr Sthitpragyan Biswal	19/09/1984	38	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0052-20
Ashok Kumar Panda	20/06/1959	63	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0050-20
Rupali Paikray	17/04/1995	28	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0017-20
Bishnuprasad Kar	15/04/1974	49	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0015-20
Dipan Kumar Jena	01/01/1988	35	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0014-20
Md Asif Khan	12/09/1994	28	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0010-20
Abhipsa Mishra	12/03/1986	37	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0009-20
Jinasis Mohanty	19/06/1976	46	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0005-20
Dr Sharmila Subramanian	30/01/1975	48	Female	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0004-20
Manoranjan Nayak	09/07/1979	43	Male	Self	500000	CLASS-I	02/06/2023	01/06/2024	ASM-ACAD-0003-20

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[Signature]
EXECUTIVE DIRECTOR
CUM
SECRETARY
ASTHA SCHOOL OF MANAGEMENT

