



# Astha School of Management

(Managed by : Shree Panchamukhi Educational & Charitable Trust)

Approved by : AICTE, Under Ministry of HRD, Govt. of India & Affiliated to Biju Patnaik University of Technology, Odisha

Ref. No. : ASM/7464(1)/23

Date. : 24/03/2023

## Grievance Redressal Committee

### Amendment

In order to comply with AICTE Regulation vide letter no 1-101/DPG/AICTE/Ombudsman/2012 dated 9/7/2012 of AICTE, New Delhi "Grievance Redressal Committee" of Astha School of Management, Bhubaneswar has been constituted with the objective of resolving grievances of students parents and others. The committee comprises of following members to comply with the regulation and discharge their responsibilities accordingly.

Sl. No.	Name of the person	Designation	Position in Committee	Contact Details
1	Prof. (Dr.) Sharmila Subramanian	Principal	Chairman	principal@asthaeducation.in +91 9861122721
2	Asst. Prof. Manoranjan Nayak	Associate Dean (Academic Affairs)	Convener	mnayak@asthaeducation.in +91 8917638080
3	Asst. Prof. Jinasis Mohanty	Associate Dean (Training & Placement)	Member	jinasis@asthaeducation.in +91 9437561132
4	Dr. Sthitipragyan Biswal	Asst. Professor	Member	sthiti@asthaeducation.in +91 9348050158
5	Dr. Abhijit Mohanty	Asst. Professor	Member	abhijit@asthaeducation.in +91 9439690089
6	Md. Asif Khan	Asst. Professor	Member	kasif@asthaeducation.in +91 7008129274

All the students, their parents and others may henceforth approach the Grievance Redressal Committee as & when any grievance arises.

For Astha School of Management

(Managed by Shree Panchamukhi Educational & Charitable Trust)

Executive Director, Human Resources  
EXECUTIVE DIRECTOR

CUM

SECRETARY

ASTHA SCHOOL OF MANAGEMENT

Copy to:

1. Notice Board(Institution, Girls' & Boys' Hostel)
2. Institution Website
3. Person Concern
4. AICTE, New Delhi / VC, BPUT, Rourkela, for kind information

**Campus** : # 261, Panchamukhi Vihar, Atala,Balianta, Bhubaneswar-752101

Telephone .: ( 0674 ) 2474138 / 2474148, Fax.: ( 0674 ) 2474128

E-mail : asthaschoolmgm@gmail.com, Visit us at : www.asthaeducation.in



# Astha School of Management

(Managed by : Shree Panchamukhi Educational & Charitable Trust)

Approved by : AICTE, Under Ministry of HRD, Govt. of India & Affiliated to Biju Patnaik University of Technology, Odisha

Ref. No. : ASM/7395(1)/23

Date. : 24/03/2023

## SC/ST Committee Amendment

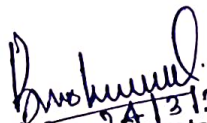
As per the All India Council for Technical Education (AICTE) Approval Process Hand Book 2022-23 & Appendix-6.3 for Establishment of SC/ST Committee (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 OF 1989, dated 11.09.1989, a committee has been constituted at Astha School of Management, Bhubaneswar w.e.f. 12.09.2016 with an objective of welfare of SC/ST students and staff.

By the order of the management the SC/ST committee has been amended with the objective of resolving the grievances. The committee comprises of following members to comply with the regulation and discharge their responsibilities accordingly.

Sl. No.	Name of the person	Designation	Position in Committee	Contact Details
1	Prof. (Dr.) Sharmila Subramanian	Principal	Chairperson	principal@asthaeducation.in +91- 9861122721
2	Asst. Prof. Manoranjan Nayak	Associate Dean (Academic Affairs)	Convener	mnayak@asthaeducation.in +91 8917638080
3	Mr. Hrudananda Pradhan	JAO	Member	jao@asthaeducation.in +91 9776727892
4	Mr. Ashok Kumar Nayak	Establishment Officer	Member	astha.ashok@gmail.com +91 9668829163
5	Mr. Debendra Bhoi	Office Attendant	Member	+91 9178464171
6	Mr. Krushna Chandra Sethi	Student Representative	Member	krushnachandrasethi2001@gmail.com +91 9348520656
7	Ms. Rebati Behera	Student Representative	Member	rbtbehera@gmail.com +91 8249064164

All the students, their parents and others may henceforth approach the SC / ST Committee as & when required.

For Astha School of Management  
(Managed by Shree Panchamukhi Educational & Charitable Trust)

  
Executive Director-cum-Secretary  
24/3/2023

**EXECUTIVE DIRECTOR**  
CUM

**SECRETARY**

**ASTHA SCHOOL OF MANAGEMENT**

1. Notice Board (Institution, Girls' & Boys' Hostel)
2. Institution Website
3. Person Concern
4. AICTE, New Delhi, BPUT, Rourkela, for kind information.

**Campus** : # 261, Panchamukhi Vihar, Atala, Baliana, Bhubaneswar-752101  
**Telephone** : ( 0674 ) 2474138 / 2474148, **Fax** : ( 0674 ) 2474128  
**E-mail** : asthaschoolmgm@gmail.com, Visit us at : www.asthaeducation.in



# Astha School of Management

(Managed by : Shree Panchamukhi Educational & Charitable Trust)

Approved by : AICTE, Under Ministry of HRD, Govt. of India & Affiliated to Biju Patnaik University of Technology, Odisha

Ref. No. : A.S.M./7611(1)/23

Date. : 15/04/2023

## INTERNAL COMPLAINT COMMITTEE AMENDMENT

As per the All India Council for Technical Education (AICTE) Approval Process Hand Book 2021-2022 and Appendix-6.4 for the Establishment of Internal Complaint Committee (ICC) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10<sup>th</sup> June, 2016; an Internal Complaint Committee (ICC) has been reconstituted at ASTHA School of Management, Bhubaneswar with effect from 15.04.2023, with an objective of Gender Sensitization, Prevention and prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances.

The Committee comprises the following members to comply with the regulation and discharge their responsibilities accordingly.

Sl. No	Name of The Person	Designation	Position in Committee	Contact Details
1	Dr. Priti Rachayeeta	Asst. Professor	Chairperson	+91 9938286563 pritarachayeeta@asthaeducation.in
2	Ms. Rupali Paikray	Asst. Professor	Presiding Officer	+91 8280121108 rupali@asthaeducation.in
3	Asst. Prof. Manoranjan Nayak	Associate Dean (Academic Affairs)	Member	+91 8917638080 mnyak@asthaeducation.in
4	Mr. Praveen Kumar	Asst. Professor	Member	+91 7970510177 praveenkumar@asthaeducation.in
5	Mrs. Abhipsa Mishra	Asst. Professor	Member	+91 9556479976 abhipsa@asthaeducation.in
6	Mrs. Jharana Rout	Librarian	Member	+91 9437120988 library@asthaeducation.in
7	Mr. Ashok Kumar Mishra	Admission Officer	Member	+91 8249291317 ashokmishra@asthaeducation.in
8	Mr. Debashis Bishoyi	Student	Member	+91 9692250902 debashisbishoyi99@gmail.com
9	Ms. Neha Pravakar Nayak	Student	Member	+91 8018484706 nayakneha0512@gmail.com
10	Mr. Navrang Agrawal	Student	Member	+91 7894797704 navrangagrawal123@gmail.com

All the staff member and student may henceforth approach the ICC committee as and when required.

For ASTHA School of Management

  
Executive Director-cum-Secretary  
**EXECUTIVE DIRECTOR  
CUM  
SECRETARY**

Copy to:

- 1 Notice board
- 2 Institution website
- 3 Person Concern
- 4 AICTE, New Delhi, BPUT, Rourkela, for kind information

**Campus** : # 261, Panchamukhi Vihar, Atala, Balianata, Bhubaneswar-752101  
**Telephone** .: ( 0674 ) 2474138 / 2474148, **Fax**.: ( 0674 ) 2474128  
**E-mail** : asthaschoolmgm@gmail.com, Visit us at : www.asthaeducation.in



# Astha School of Management

(Managed by : Shree Panchamukhi Educational & Charitable Trust)

Approved by : AICTE, Under Ministry of HRD, Govt. of India & Affiliated to Biju Patnaik University of Technology, Odisha

Ref. No. : ASM/EG32/23

Date : 28/04/2023

## Anti-ragging Committee Amendment

By the order of the management the "Anti-ragging Committee" of Astha School of Management, Bhubaneswar has been amended with the objective of resolving the grievances. The committee comprises of following members to comply with the regulation and discharge their responsibilities accordingly.

Anti-ragging Committee				
Sl. No.	Name	Designation	Position in Committee	E-mail Id / Cell No.
1	Prof.(Dr.) Sharmila Subramanian	Principal	Chairperson	principal@asthaeducation.in +91 9861122721
2	Asst. Prof. Manoranjan Nayak	Associate Dean (Academic Affairs)	Convener	mnayak@asthaeducation.in +91 8917638080
3	Dr. Sthitipragyan Biswal	Asst. Professor	Member	sthiti@asthaeducation.in +91 9348050158
4	Dr. Priti Rachayeeta	Asst. Professor	Member	prirachayeeta@asthaeducation.in +91 9938286563
5	Ms. Abhipsa Mishra	Asst. Professor	Member	abhipsa@asthaeducation.in +91-9556479976
6	Mr. Dipan Kumar Jena	Asst. Professor	Member	dipan@asthaeducation.in +91 9937068326
7	Mr. Hrudananda Pradhan	JAO	Member	jao@asthaeducation.in +91 9776727892

All the staff members, students, their parents and others may henceforth approach the Anti-ragging committee as and when required.

For Astha School of Management  
(Managed by Shree Panchamukhi Educational & Charitable Trust)

Executive Director *[Signature]*  
CUM SECRETARY  
EXECUTIVE DIRECTOR  
14/4/2023

Copy to:

1. Notice Board
2. Person Concern
3. Institute Website
4. Registrar, BPUT Rourkela, for kind information.

**Campus** : # 261, Panchamukhi Vihar, Atala, Baliana, Bhubaneswar-752101  
**Telephone** .: ( 0674 ) 2474138 / 2474148, **Fax**.: ( 0674 ) 2474128  
**E-mail** : asthaschoolmgm@gmail.com, Visit us at : www.asthaeducation.in



# Astha School of Management

(Managed by : Shree Panchamukhi Educational & Charitable Trust)

Approved by : AICTE, Under Ministry of HRD, Govt. of India & Affiliated to Biju Patnaik University of Technology, Odisha

Ref. No. : ASM/7387/23

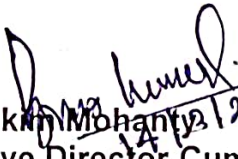
Date. : 14/03/2023

## OFFICE ORDER

The Library Committee is being reconstituted on 14 March 2023 for smooth functioning of the library. The following members are being nominated to the committee by the undersigned.

Sl. No.	Name	Designation
1	Asst. Prof. Manoranjan Nayak	Chairperson
2	Dr. Sthitiprgyan Biswal	Member
3	Dr. Abhijit Mohanty	Member
4	Asst. Prof. Bishnuprasad Kar	Member
5	Ms. Jharana Rout	Convener
6	Ms. Sonalisa Patnaik	Member

This order shall be implemented with an immediate effect.

  
Dr. Bankim Mohanty  
Executive Director-Cum-Secretary

**EXECUTIVE DIRECTOR  
CUM  
SECRETARY  
ASTHA SCHOOL OF MANAGEMENT**



# Astha School of Management

(Managed by : Shree Panchamukhi Educational & Charitable Trust)

Approved by : AICTE, Under Ministry of HRD, Govt. of India & Affiliated to Biju Patnaik University of Technology, Odisha

Ref. No. : ASM/7934/23

Date. : 20/07/2023

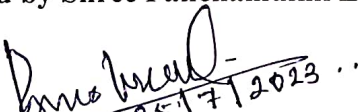
## OFFICE ORDER Internal Quality Assurance Cell (IQAC)

By the order of the management the "Internal Quality Assurance Cell (IQAC)" of ASTHA School of Management, Bhubaneswar has been reconstituted as per the revised NAAC guidelines for the Academic year 2023-24 with members nominated from various stakeholders as per the details mentioned below.

Sl. No.	Category	Name of the Members
1	Chairperson: Head of the Institution	Prof.(Dr.) Sharmila Subramanian, Principal
2	Representation of Teachers	Asst. Prof. Jinasis Mohanty, Associate Dean (Training & Placement)
3		Asst. Prof. Sthitipragyan Biswal
4		Asst. Prof. Abhipsa Mishra
5		Asst. Prof. Dipan Kumar Jena
6	Members of the Management	Mrs. Bishnupriya Biswal, Trustee, SPEC Trust
7	Senior Administrative Officer	Mr. Hrudananda Pradhan, JAO
8	Nominees from Students and Alumni	Student: Arun Kumar Swain, 3 <sup>rd</sup> Sem. MBA
9		Alumni: Monalisha Mallick, Gallagher, Pune
10	Nominee from Industry	Er. Kamala Kanta Pradhan, Retd. Vice President & I/C Hot rolling mills, BRG Group
11	The Coordinator of the IQAC	Asst. Prof. Manoranjan Nayak, Associate Dean (Academic Affairs)

N.B- An invitee member from the Trust: ED cum Secretary

For Astha School of Management  
(Managed by Shree Panchamukhi Educational & Charitable Trust)

  
Executive Director-cum-Secretary

Copy to:

1. Person Concern
2. Institute Website

**Campus** : # 261, Panchamukhi Vihar, Atala, Balianata, Bhubaneswar-752101  
Telephone .: ( 0674 ) 2474138 / 2474148, Fax.: ( 0674 ) 2474128  
E-mail : asthaschoolmgm@gmail.com, Visit us at : www.asthaeducation.in