

Link for submitting Online grievances

<https://asthaeducation.in/grievance-redressal/>

APPENDIX-15

Grievance Redressal Mechanism for Students and Faculty

1) Grievance Redressal Mechanism for Students

In order to provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as for those seeking admission to such institutions, AICTE has notified All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F.No.1- 101/PGRC/AICTE/ Regulation/2019 dated 07.11.2019 for establishment of grievance redressal mechanism for all AICTE approved Technical Institutions. Non-compliance of the above Regulations shall call for punitive action.

Guidelines for Establishment of Grievance Redressal Mechanism for students and faculty.

Refer: Redressal of Grievance of Students Regulation, 2019 vide F.No.1-101/PGRC/AICTE / Regulation / 2019 dated 07.11.2019 and **Appendix 6.3.2.**

2) Grievance Redressal Mechanism for Faculty / Staff

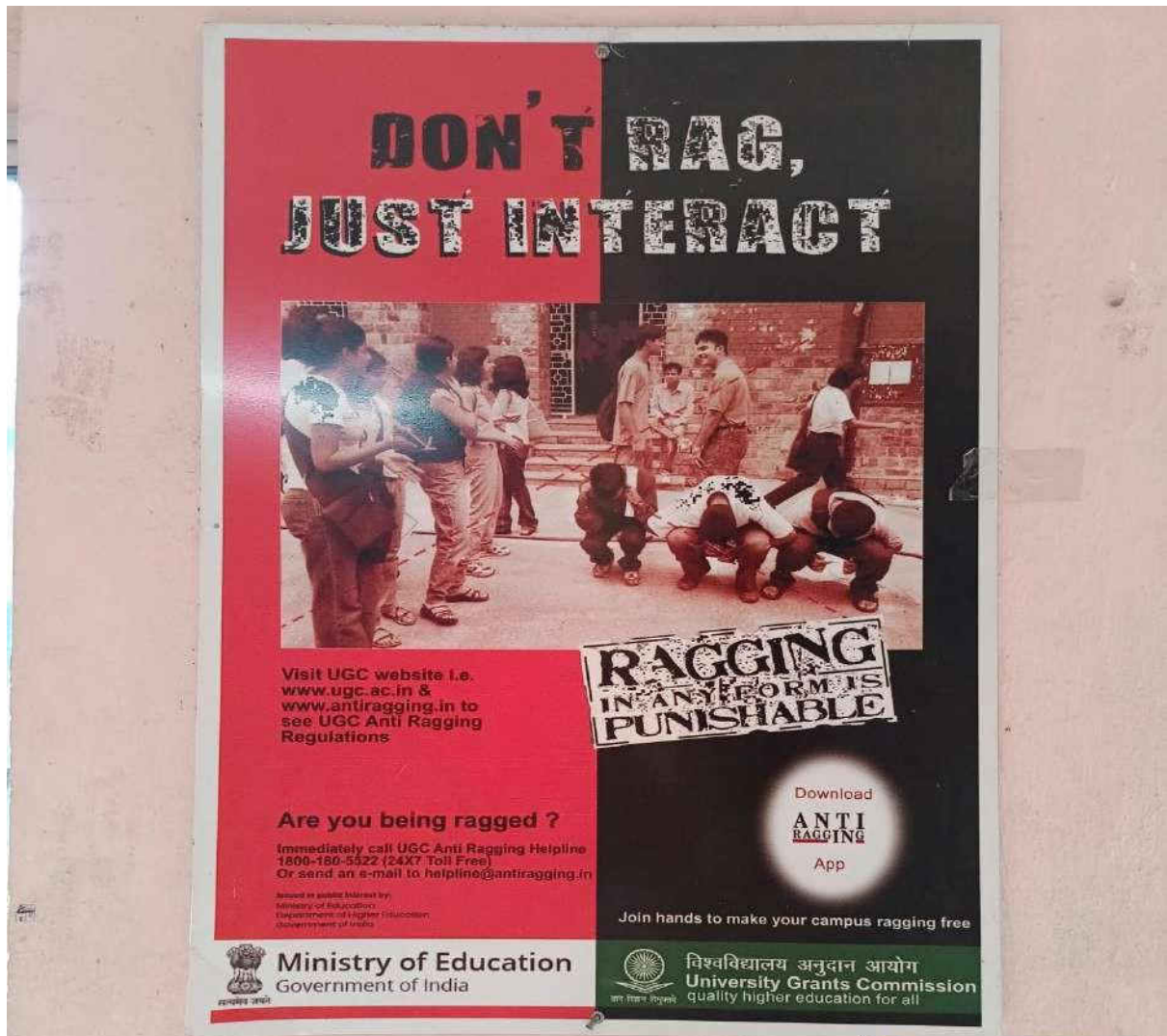
It is mandatory for all Technical Institutions to address the grievances of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievances of the faculty/staff members. The composition of the GRC shall be as follows:

- a) Principal of the Institution as Chairperson
 - b) One Senior Professor of the affiliating University as a Member
 - c) One official from University or State DTE (Directorate of Technical Education) (to be nominated by DTE/University Vice Chancellor) as a Member
 - d) One Senior Faculty (not below Associate Professor) as Member.
- i. A complaint from an aggrieved faculty/staff member relating to the institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC).
 - ii. The GRC shall send its report with recommendations, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the complaint.
 - iii. In case faculty/staff is not satisfied with the decision of Grievance Redressal Committee, they may appeal to the concerned affiliating University/State DTE (in case of diploma institute) for redressal of their grievance.

The University level or DTE level Grievance Redressal Cell established by the University or DTE shall address such grievances and settle the matter at State/University level.

An Institution shall furnish, prominently, on its website, all relevant information in respect of the Grievance Redressal Committee(s) coming under its purview.

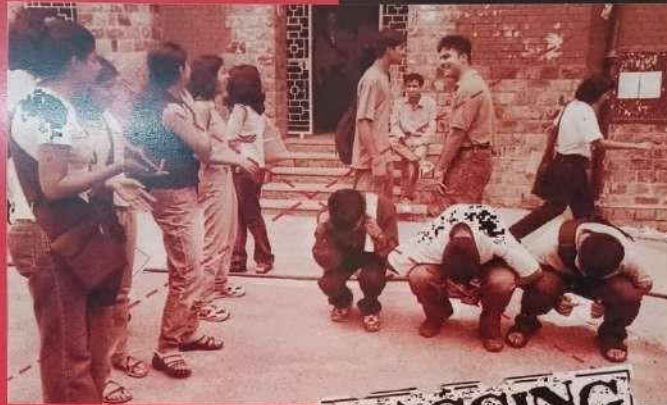
Refer: All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) regulations, 2021 vide F.no. 1-103/AICTE/PGRC/Regulation/2021 dated 25.03.2021



Anti-Raging Poster at Corridor

Tharunika
Principal
Astha School Of Management

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JUST INTERACT**



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www.ugc.ac.in &
www.antiragging.in to
see UGC Anti Ragging
Regulations

**RAGGING
IN ANY FORM IS
PUNISHABLE**

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1800-180-5522 (24X7 Toll Free)
Or send an e-mail to helpline@antiragging.in

Issued in public interest by:
Ministry of Education
Department of Higher Education
Government of India

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RAGGING**

App

Join hands to make your campus ragging free



Ministry of Education
Government of India



विश्वविद्यालय अनुदान आयोग
University Grants Commission
quality higher education for all

Anti-Raging Poster at Class room

Tharunika

Principal

Astha School Of Management



Preamble Poster at Class Room

Tharunika
Principal
Astha School Of Management



Write to Principal Poster at Corridor

Tharunika
Principal
Astha School Of Management

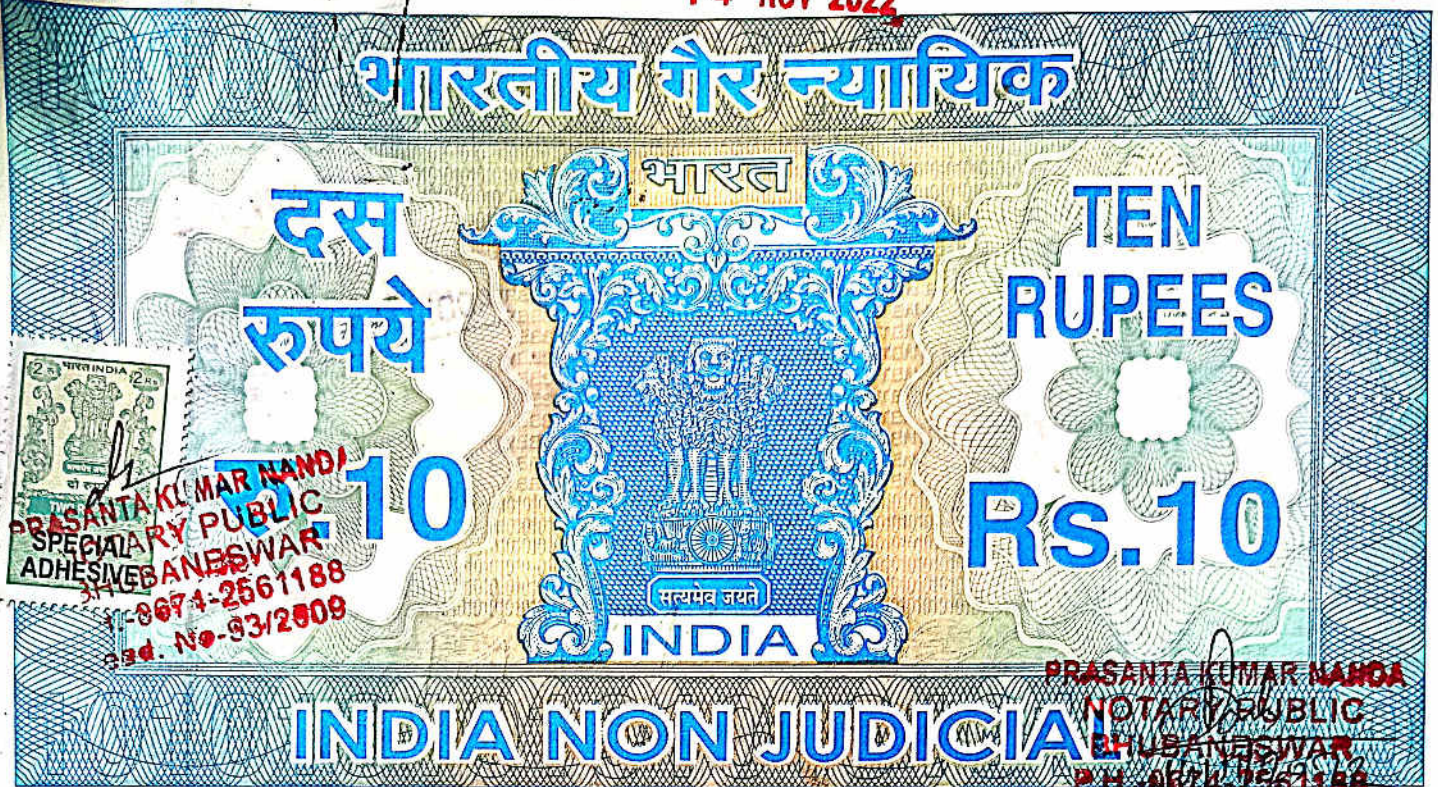


Anti-Ragging Poster at Hostel

Tharunika
Principal
Astha School Of Management

22-24

14 NOV 2024



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PRASANTA KUMAR NANDA
NOTARY PUBLIC
BHUBANESWAR
P.H. 0674-2561188
Regd. No. 53/2009
58AA-862621

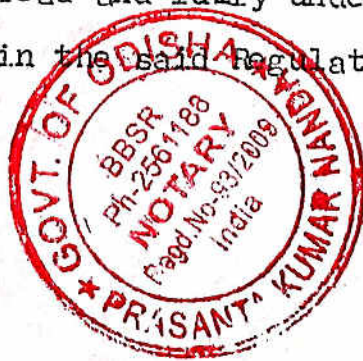
FOR HOSTEL BOARDERS ONLY

BEFORE SRI

NOTARY PUBLIC, BHUBANESWAR:

AFFIDAVIT BY STUDENT

I, SIBASISH MAHARANA, aged 22 years,
 Registration/Admission Number: 2206284129
 Son of Gokulananda Maharana, having been admitted
 to ASTHA SCHOOL OF MANAGEMENT, BHUBANESWAR and
 a boarder in the College Hostel, have received
 a copy of the AICTE Regulations on Curbing the
 menace of Ragging in Higher Educational Institutions,
 2009, (herein after called the " Regulations")
 carefully read and fully understood the provisions
 contained in the said Regulations.



Contd..P/2

✓ Sibasish Maharana

PRASANTA KUMAR NANDA
NOTARY PUBLIC
BHUBANESWAR
P.H.-0674-2561188
Regd. No-93/2009

== 2 ==

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that.
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations, and that ;
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1. of the Regulation, without prejudice to any other criminal action that may be taken against me under any penal law or any law in force for the time being.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 12th day of November 2022

Signature of Deponent

(SIBASISH MAHARANA)

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Bhubaneswar on this the 12th Nov.2022

Signature of the Deponent

Solemnly affirmed and signed in my presence of this the 12th day of November 2022 after reading the contents of this affidavit.



PRASANTA KUMAR NANDA
NOTARY PUBLIC
BHUBANESWAR
COMMISSIONER/NOTARY PUBLIC, BBSR:
P.H.-0674-2561188
Regd. No-93/2009

भारतीय गैर न्यायिक

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TEN
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Rs.10

INDIA NON JUDICIAL



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PRASANT KUMAR RAY
NOTARY PUBLIC, BHUBANESWAR
REGD. No. ON-75/2012

59AA 756774

BEFORE SRI

NOTARY PUBLIC, BHUBANESWAR:

AFFIDAVIT BY THE STUDENT

I, SACHIN KUMAR SAHOO, aged about 22 years,
Admission / Registration Number: 22806284114
Son of JATRAKAR SAHOO, having been admitted to
ASTHA SCHOOL OF MANAGEMENT, BHUBANESWAR have
received a copy of the BPUT Regulations on Curbing
the Menace of Ragging, 2010 (herein after called the
Regulations) carefully read and fully understood
the provisions contained in the said Regulations.

Contd.. P/2



Sachin Kumar Sahoo

Prasant Kumar Ray
PRASANT KUMAR RAY
NOTARY PUBLIC, BHUBANESWAR
REGD. No.-ON-75/2012
GOVT. OF ODISHA

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting Ragging, actively or passively, or being part of a conspiracy to promote Ragging.
4. I hereby solemnly ever and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as raging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I here by declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of conspiracy to promote, ragging, and further affirm that in case the declaration in found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this day of 2022.

Sachin Kumar Sahoo

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Bhubaneswar on this the day of

2022.

Sachin Kumar Sahoo
Signature of deponent

Solemnly affirmed and signed in my presence on this the day of 2022 after reading the contents of this affidavit.



Prasant Kumar Ray
OATH COMMISSIONER/NOTARY, BHUBANESWAR.
PRASANT KUMAR RAY
NOTARY PUBLIC, BHUBANESWAR
REGD. No.-ON-75/2012
GOVT. OF ODISHA
Page 2 of 2

08 NOV 2022

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MILAMANI BEHERA
NOTARY BHUBANESWAR

INDIA NON JUDICIAL

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59AA 756100

ANNEXURE-I

BEFORE SRI

NOTARY PUBLIC, BHUBANESWAR:

AFFIDAVIT BY STUDENT

I, SATYA PRAKASH BAL, aged 21 years, Admission/
Registration No. 2206284122 Son of
Suvendra Keshari Bal, having been admitted to
ASTHA SCHOOL OF MANAGEMENT, BHUBANESWAR have
received a copy of the BPUT Regulations on Curbing
the Manace of Ragging, 2010 (herein after called
" Regulations) carefully read and fully understood
the provisions contained in the said Regulations.

Contd..P/2

✓ Satya prakash bal

08 NOV 2022

2

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that.
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations, and that ;
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1. of the Regulation, without prejudice to any other criminal action that may be taken against me under any penal law or any law in force for the time being.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 8th day of Nov. 2022

Satya Prakash Bal
Signature of Deponent

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Bhubaneswar on this the 8th Nov. 2022

Satya Prakash Bal
Signature of the Deponent

Solemnly affirmed and signed in my presence of this the 8th day of Nov. 2022 after reading the contents of this affidavit.



SATYA PRAKASH BAL
NOTARY BHUBANESWAR
(INDIA)
REGD. NO. ON-8972009
MOB NO-9437271478

14 NOV 2022

भारतीय गैर न्यायिक

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INDIA

INDIA NON JUDICIAL



PRASANTA KUMAR NANDA
NOTARY PUBLIC
BHUBANESWAR
PH-2561188
Regd. No. 93/2009

ଓଡ଼ିଶା ओडिशा ODISHA

58AA 862601

ANNEXURE-I

BEFORE SRI

NOTARY PUBLIC, BHUBANESWAR:

AFFIDAVIT BY THE STUDENT

I, AMAR BEHERA, aged about 21 years,

Admission/Registration Number: 2206284005

Son of MANGALA BEHERA, having been admitted

to ASTHA SCHOOL OF MANAGEMENT, BHUBANESWAR have

received a copy of the BPUT Regulations on

Curbing the Menace of Ragging, 2010 (herein after

called the Regulations) carefully read and fully

understood the provisions contained in the said

Regulations.



Contd..P/2

Amar Behera

PRASANTA KUMAR NANDA
NOTARY PUBLIC
BHUBANESWAR
P.H.-0674-2561188
Regd. No-93/2009

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that.
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations, and that ;
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1. of the Regulation, without prejudice to any other criminal action that may be taken against me under any penal law or any law in force for the time being.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 12th day of November 2022

Amar Behera
Signature of Deponent

(AMAR BEHERA)

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

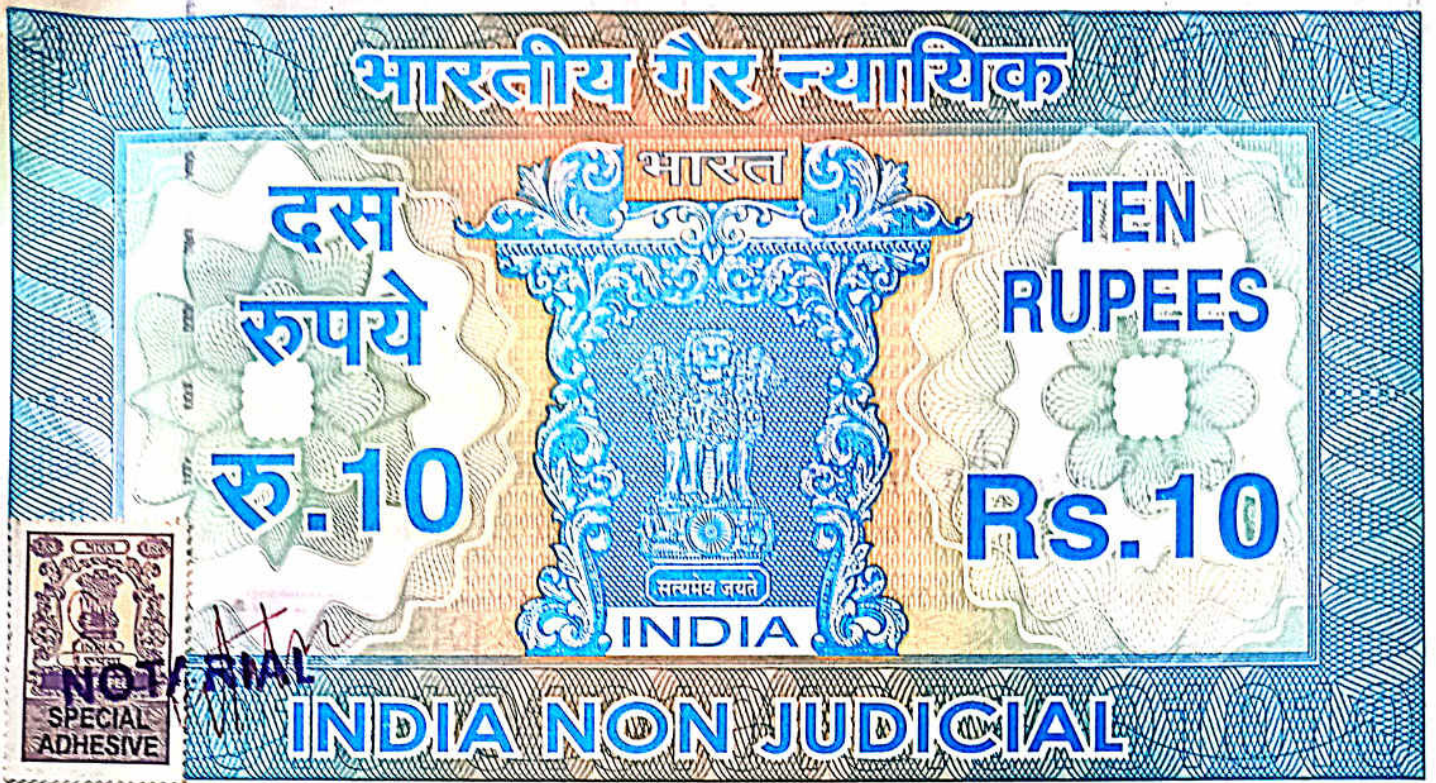
Verified at Bhubaneswar on this the 12th Nov. 2022

Amar Behera
Signature of the Deponent

Solemnly affirmed and signed in my presence of this the 12th day of November 2022 after reading the contents of this affidavit.



PRASANTA KUMAR NANDA
NOTARY PUBLIC
BHUBANESWAR
P.H.-0674-2561188
Regd. No-93/2009



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NOTARIAL VENDOR
SARAT KUMAR BEHERA

57AA 777393

UNDERTAKING BY THE STUDENT

1. I, Sasmita Behera, Regd./ Roll No: 2206284120, D/o Sarat Kumar Behera having been admitted to MBA Course, Ashtha School of Management, Atal, Panchamukhi Vihar, Bhubaneswar have received a copy of the AICTE Regulation on Curbing the Menace of Ragging 2010, (hereinafter called the 'Regulation') carefully read and fully understood the provisions contained in the said Regulations.
2. That, I have in particular, perused clause-3 of the Regulation and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me.
4. I hereby solemnly aver and undertake that:
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause-3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause-3 of the Regulation



Sasmita Behera

NOTARIAL

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby I declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting of being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declare this 19th November 2022



Signature of Deponent
Name: **Sasmita Behera**
Address: At- Dhuanpada, Po- Korua,
Ps- Naugaon, Dist- Jagatsinghpur
Odisha, 754113
Mobile No: 9348403487

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein

Verified at Jagatsinghpur on this 19th November 2022



Signature of Deponent



I solemnly affirm and signed in my presence on this the 19th November 2022 after reading the contents of this affidavit.

B. B. Dasgupta
Notary, Jagatsinghpur
Notary, Jagatsinghpur
At Po/ Dist- Jagatsinghpur