

Link for submitting Online grievances

<https://asthaeducation.in/grievance-redressal/>

APPENDIX-15

Grievance Redressal Mechanism for Students and Faculty

1) Grievance Redressal Mechanism for Students

In order to provide opportunities for redressal of certain grievances of students already enrolled in any institution, as well as for those seeking admission to such institutions, AICTE has notified All India Council for Technical Education (Redressal of Grievance of Students) Regulation, 2019 vide F.No.1- 101/PGRC/AICTE/Regulation/2019 dated 07.11.2019 for establishment of grievance redressal mechanism for all AICTE approved Technical Institutions. Non-compliance of the above Regulations shall call for punitive action.

Guidelines for Establishment of Grievance Redressal Mechanism for students and faculty.

Refer: Redressal of Grievance of Students Regulation, 2019 vide F.No.1-101/PGRC/AICTE / Regulation / 2019 dated 07.11.2019 and **Appendix 6.3.2.**

2) Grievance Redressal Mechanism for Faculty / Staff

It is mandatory for all Technical Institutions to address the grievances of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievances of the faculty/staff members. The composition of the GRC shall be as follows:

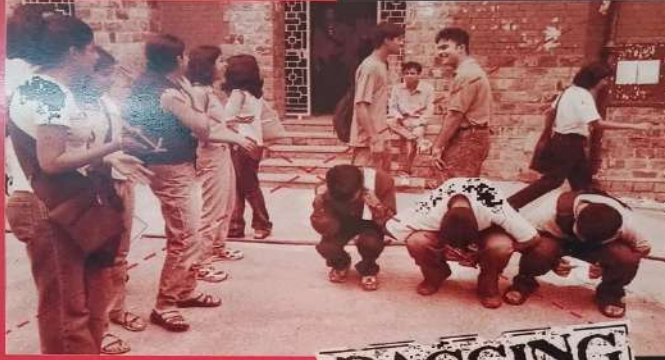
- a) Principal of the Institution as Chairperson
 - b) One Senior Professor of the affiliating University as a Member
 - c) One official from University or State DTE (Directorate of Technical Education) (to be nominated by DTE/University Vice Chancellor) as a Member
 - d) One Senior Faculty (not below Associate Professor) as Member.
- i. A complaint from an aggrieved faculty/staff member relating to the institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC).
 - ii. The GRC shall send its report with recommendations, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the complaint.
 - iii. In case faculty/staff is not satisfied with the decision of Grievance Redressal Committee, they may appeal to the concerned affiliating University/State DTE (in case of diploma institute) for redressal of their grievance.

The University level or DTE level Grievance Redressal Cell established by the University or DTE shall address such grievances and settle the matter at State/University level.

An Institution shall furnish, prominently, on its website, all relevant information in respect of the Grievance Redressal Committee(s) coming under its purview.

Refer: All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) regulations, 2021 vide F.no. 1-103/AICTE/PGRC/Regulation/2021 dated 25.03.2021

DON'T RAG, JUST INTERACT



Visit UGC website i.e.
www.ugc.ac.in &
www.antiragging.in to
see UGC Anti Ragging
Regulations

**RAGGING
IN ANY FORM IS
PUNISHABLE**

Are you being ragged ?

Immediately call UGC Anti Ragging Helpline
1800-180-5522 (24X7 Toll Free)
Or send an e-mail to helpline@antiragging.in

Assent in public interest by:
Ministry of Education,
Department of Higher Education,
Government of India



Ministry of Education
Government of India



विश्वविद्यालय अनुदान आयोग
University Grants Commission
quality higher education for all

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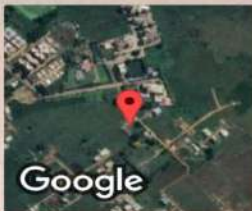
**ANTI
RAGGING**

App

Join hands to make your campus ragging free



GPS Map Camera



Google

Bhubaneswar, Odisha, India
8v5w+wgr, Panchamukhi Vihar Rd, Baliana,
Bhubaneswar, Odisha 752101, India
Lat 20.309905° Long 85.896319°
29/12/24 01:41 PM GMT +05:30

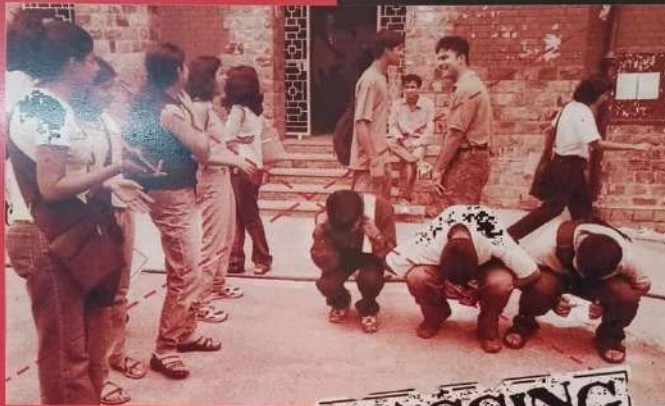
Anti-Raging Poster at Corridor

Tharnika

Principal

Astha School Of Management

DON'T RAG, JUST INTERACT



Visit UGC website i.e.
www.ugc.ac.in &
www.antiragging.in to
see UGC Anti Ragging
Regulations

**RAGGING
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1800-180-5522 (24X7 Toll Free)
Or send an e-mail to helpline@antiragging.in

Issued in public interest by:
Ministry of Education
Department of Higher Education
Government of India



Ministry of Education
Government of India



विश्वविद्यालय अनुदान आयोग
University Grants Commission
quality higher education for all

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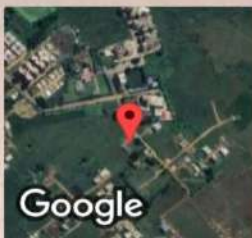
**ANTI
RAGGING**

App

Join hands to make your campus ragging free



GPS Map Camera



Google

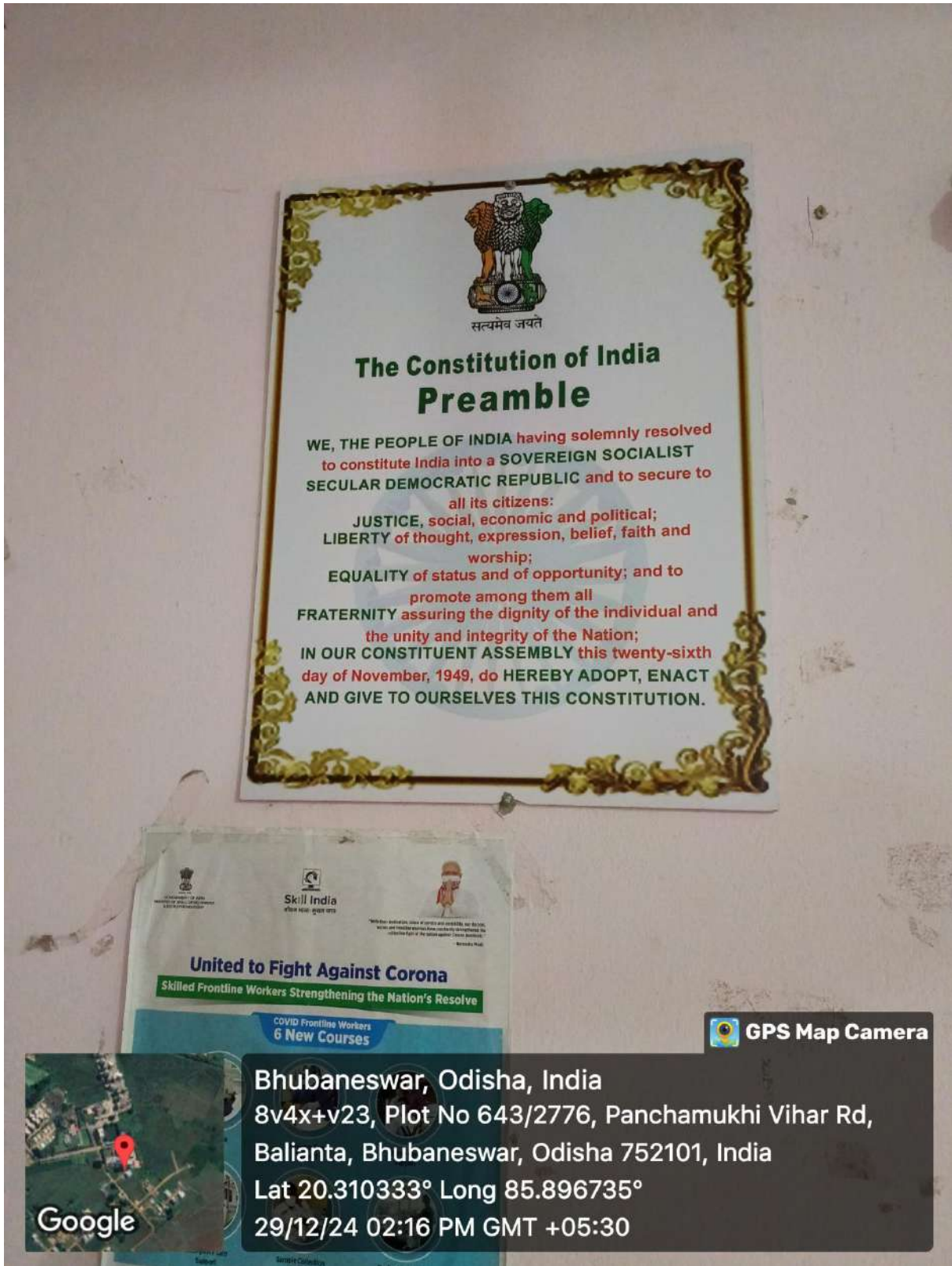
Bhubaneswar, Odisha, India
8v5w+wgr, Panchamukhi Vihar Rd, Balianta,
Bhubaneswar, Odisha 752101, India
Lat 20.309905° Long 85.896319°
29/12/24 01:41 PM GMT +05:30

Anti-Raging Poster at Class room

Tharnika

Principal

Astha School Of Management



Preamble Poster at Class Room


Tharnita
Principal
Astha School Of Management

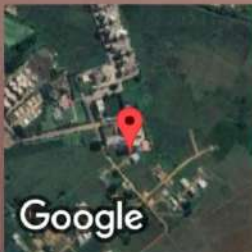
**"I have the Right
to be Heard!"**

Yes,

without any Fear

WRITE to Principal:
principal@asthaeducation.in

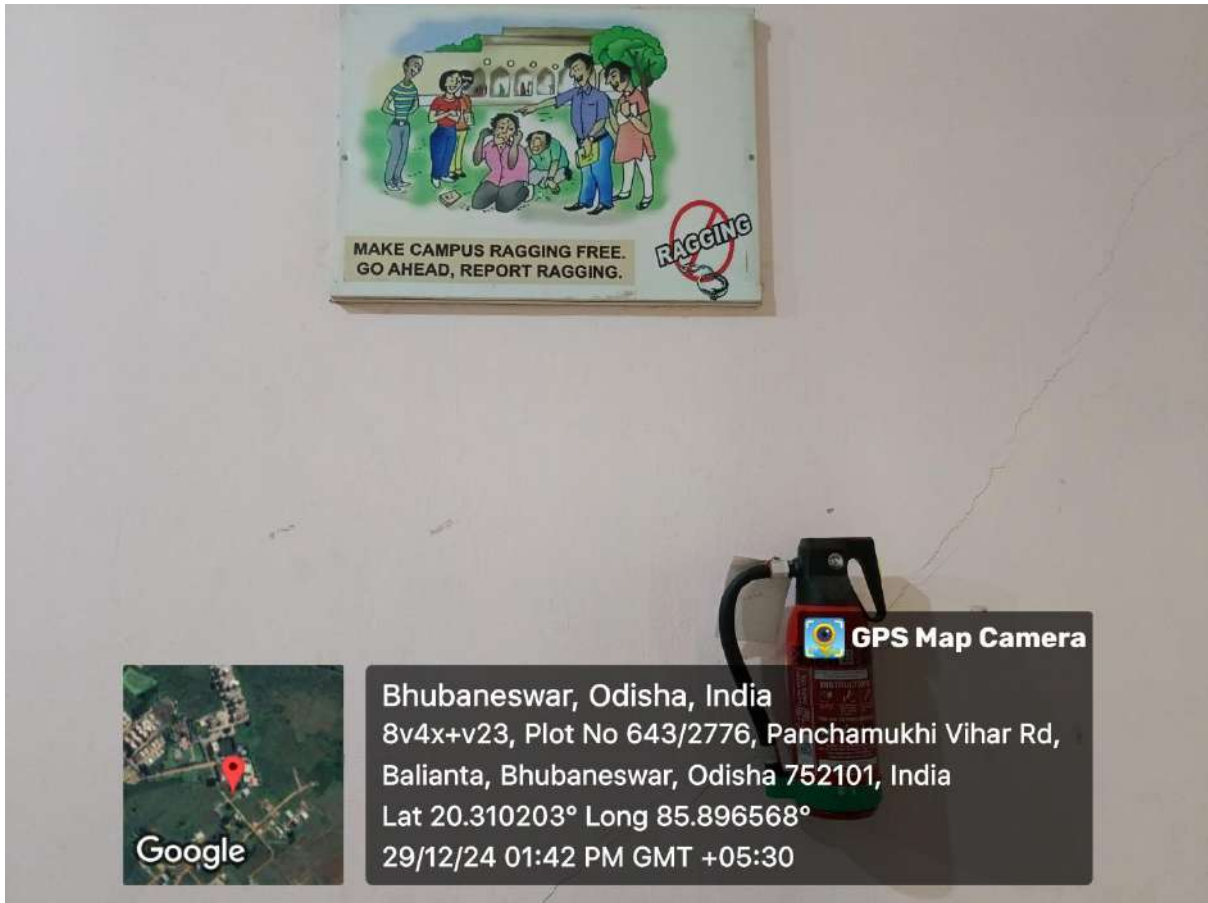
 GPS Map Camera



Bhubaneswar, Odisha, India
8v4x+v23, Plot No 643/2776, Panchamukhi Vihar Rd,
Balianta, Bhubaneswar, Odisha 752101, India
Lat 20.310339° Long 85.89674°
29/12/24 01:42 PM GMT +05:30

Write to Principal Poster at Corridor


Principal
Astha School Of Management



Anti-Ragging Poster at Hostel

Tharnika
Principal
Asha School Of Management



ODISHA

60AA 134375



Annexure - I

AFFIDAVIT BY THE STUDENT

I, Shakti Sagar Panda, Registration No- 2306284143, S/o-Amarendra Panda having been admitted to **ASTHA SCHOOL OF MANAGEMENT, BHUBANESWAR** have received a copy of the BPUT Regulations on Curbing the Menace of Ragging, 2010 (hereinafter called the 'Regulations') carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

x Shakti Sagar Panda

Samal
05.01.23
A.K. SAMAL
NOTARY
Kendrapada District

IDENTIFIED BY ME Page 1 of 2
Srinant Kumar Sahas
Advocate

- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 5th day of September month of 2023 Year.

X Shubhi Sagar Panda
Signature of deponent

Verification

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (Place) Kendrapara on this the 5th day of September month of 2023 Year

X Shubhi Sagar Panda
Signature of deponent

Solemnly affirmed and signed in my presence on this 5th day of September month of 2023 Year after reading the contents of this affidavit.



IDENTIFIED BY ME
Srinant Kumar
Advocate

A.K. Samal
05.09.2023
OATH COMMISSIONER/NOTARY
A.K. SAMAL
NOTARY
Kendrapara District



ଓଡ଼ିଶା ओडिशा ODISHA

61AA 209390
ANNEXURE-I

AFFIDAVIT BY STUDENT

I, **Subhasmeeta Pradhan**, Admission/Registration No.- 2306284168....., D/o.-
Japahari Pradhan, At-Kathakota, P.O.-Gobardhanpur, P.O.-Kujang, Dist.-Jagatsinghpur, Pin-
754160, Odisha.

1. Having been admitted to **Astha School of Management, Hansapal, Bhubaneswar, MBA** have received a copy of the BPUT Regulations on Curbing the Menace of Ragging 2010 (here in after called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

I have in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

I have also in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that,
- a) I will not indulge in any behavior or act that may be constituted as ragging under Clause 3 of the Regulations.
- b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.

13/5/23

Contd... P/2

MANTA SAHAJEE
NOTARY, REGD No-44/09
Kujang, Jagatsinghpur

Subhasmeeta Pradhan



[2]

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this **13th day of September 2023**.

Subhameeta Pradhan
Signature of Deponent

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Kujang on this **13th day of September 2023**

Subhameeta Pradhan
Signature of Deponent

Solemnly affirm and signed in my presence on this **13th day of September 2023** after reading the contents of this affidavit.



13/9/23
OATH COMMISSIONER
MANTA SAHAJEE
NOTARY, REGD No-44/09
Kujang, Jagatsinghpur



ଓଡ଼ିଶା ओडिशा ODISHA

59AA 206539



172
04-11-09-29

AFFIDAVIT BY THE STUDENT

I, Rudranarayan Panda aged about 21 yrs S/o-Harihara Panda At-Bedari Po-Bedari Ps-Patkura Dist-Kendrapata registration-...2306284119..... having been admitted to *Astha School of Management, Balia* have downloaded and printed a copy of the BPUT Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, from the website of BPUT (hereinafter called the "Regulations"), and have carefully read and fully understood the provisions contained in the said Regulations.

1). I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

2). I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

3). I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging Under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or Omission that may be constituted as ragging under clause 3 of the Regulations.

Rudranarayan Panda



Dharam Dhar Suar
11/19/23
NOTARY
DHARANI DHAR SUAR
KENDRAPARA TOWN

4). I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

5). I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 11th day of September month of year 2023

Rudranarayanpanda

Signature of deponent Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Kendrapara on this the 11th day of September month of year 2023

Rudranarayanpanda

Signature of deponent

Solemnly affirmed and signed in my presence on this 11th day of September month of year 2023 after reading the contents of this affidavit.



NOTARY PUBLIC KENDRAPARA

DH 11/9/23
NOTARY
DHARANI DHAR SUAR
KENDRAPARA TOWN

5 SEP 2023

भारतीय गैर न्यायिक

दस
रुपये
रु. 10



TEN
RUPEES
Rs. 10

INDIA NON JUDICIAL

ଓଡ଼ିଶା . ओडिशा ODISHA

N. KANUNGO
NOTARY, BHUBANESWAR
Govt. of Odisha, (India)
Regd. No-ON-14/2008

61AA 202116

AFFIDAVIT BY THE STUDENT (Annexure-I)

1, PRIYADARSINI MISHRA, OJEE Registration No. 231230108667, D/o. Mr. Laxmidhar Mishra, having been admitted to ASTHA SCHOOL OF MANAGEMENT, Balianta, have received a copy of the BPUT Regulations on curbing the menace of Ragging, 2010 (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

✓ Priyadarsini Mishra

contd....p/2



- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that:-
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) I will not participate in or abet or propagate through any act or commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 05th day of September month of 2023 year.



VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at Bhubaneswar on this the 05th day of September, 2023.

✓ Priyadarshini Mishra
Signature of Deponent.

Name :- PRIYADARSINI MISHRA

Solemnly affirmed and signed in my presence on this the 05th day of September, 2023 after reading the contents of this affidavit.

11/30
N. KANUNGO
NOTARY, BHUBANESWAR
Govt. of Odisha, (India)
Regd. No-ON-14/2008

OATH COMMISSIONER/
NOTARY : BHUBANESWAR.



ଓଡ଼ିଶା ओडिशा ODISHA

BEFORE THE NOTARY: JAGATSINGHPUR.

60AA 199414

AFFIDAVIT BY THE STUDENT

I, Snigdha Dhada (full name of student with admission/registration no...~~2306284153~~.....D/O. Muralihar Dhada having been admitted to Astha School of Management, Baliana, Bhubaneswar, Dist-Khurda have received a copy of the BPUT regulations on curbing the menace of ragging, 2010 (hereinafter called the regulations) carefully read and fully understood the provisions contained in the said regulations.

2. I have in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:-

a). I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the regulations.

b). I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the regulations.



Contd.P/2

// 2 //

Sand
14/09/2023
NOTARIAL

5. That, I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account or being found guilty of abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue I am aware that my admission is liable to be cancelled.

Declared this 15th day of Sept. 2023 .

Snehalha Sharda ✓
Signature of dependent.

Verification:-

Verified that the contents of this affidavit are true to the best of my knowledge and belief and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at Jagatsinghpur on this the 15th day of Sept. 2023.

Snehalha Sharda ✓
Signature of dependent.

Solemnly affirmed and signed in my presence on this the 15th day of Sept. 2023. after reading the contents of this affidavit.



Sand
NOTARY: JAGATSINGHPUR
Sanyabrata Panda
Notary, Jagatsinghpur
India

14/09/2023